

**PUBLIC NOTICE
TOWN OF MAMMOTH
INVITATION FOR PROPOSALS FOR ENGINEERING SERVICES**

The Town of Mammoth has been awarded a Federal Community Development Block Grant (CDBG #152-10) through the Arizona Department of Housing funded by the U.S. Department of Housing and Urban Development (HUD) for the purpose of Water System Engineering. Accordingly, the Town is seeking to contract with a qualified project Engineer, duly registered in the State of Arizona by the Arizona Board of Technical Registration, to provide the necessary architectural, engineering, and design to:

The Town of Mammoth has determined through the FY 09 CDBG grant funding cycle that the Design of Drinking Water System Improvements is a priority for the Town. This grant will be used to procure an Engineer which will provide professional services for the design the Town of Mammoth Drinking Water System Improvements. The scope of services will consist of:

- A project kickoff meeting with the Town to review the recommended improvements to the existing water system.
- Work with the Surveyors to review the location of surveys.
- Prepare Technical Memorandum that will include the design criteria for the recommended improvements.
- Meet with regulatory agencies to evaluate agency requirements.
- Preparation of Permit applications and submittals.
- The selected Engineer will be designing this project to be ready for construction within 120 days.

Activities are to be designed and constructed in a manner which is compliant with the requirements of the Americans with Disabilities Act, consistent with the guidelines of the Architectural and Transportation Barriers Compliance Board rules and in accordance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG).

The successful bidder will be responsible for performing all project related necessary engineering services to develop all preliminary and final construction plans and specifications and bid documents, including but not limited to engineering, surveying, documentation of existing conditions, etc. Additionally, the Engineer will provide interim and final inspections in order to ensure construction according to specifications.

A copy of the complete Request for Proposal may be obtained from Cindy Schofield at the Pre SOQ conference. The Town will conduct a pre-SOQ conference and site inspection on March 25, 2010 beginning at 10:00 a.m. Interested parties should meet at Mammoth Town Hall, 125 N. Clark St., Mammoth, Arizona, which is fully accessible. Individuals with special accessibility needs, may contact the Town's ADA Coordinator at (520) 487-2331, TDD Relay (800) 782-1445, or e-mail cschofield@caagcentral.org at least 72 hours prior to the meeting.

This project shall be accomplished in accordance with all federal program and state statutory requirements to include Executive Orders, Administrative Rules and Regulations. The successful proposer will be required to lend all possible assistance in the preparation, investigation and documentation necessary for compliance with requirements of the Arizona Department of Housing/CDBG Program. The successful proposer should be prepared to comply with all local, state and federal safety and environmental requirements.

The Town's Selection Committee may choose one or more firms/individuals from those submitting proposals and conduct interviews and/or negotiations and make a recommendation concerning award to the Town Council.

Sealed proposals will be received in the office of the Town Clerk, Mammoth Town Hall, 125 N. Clark St., Mammoth, Arizona 85618-0130 until 3:00 p.m. on April 8, 2010, at which time all proposals received will be opened and the names read. Failure of the proposer to complete all of the bid documents may result in rejection of the proposal. All bids should be identified as "Sealed Proposal – Water Improvements Engineering."

If information of a material matter is provided in response to any correspondence or question, or if a clarification is issued by the Town, a copy of the questions and answers will be provided to all prospective proposers who have requested a copy of the request for proposal. This response shall serve as an addendum to the advertised call for proposals.

Correspondence, questions, and/or clarifications of the proposal procedure or project should be directed to: Cindy Schofield, Central Arizona Association of Governments, 1075 S. Idaho Rd., Suite 300, Apache Junction, AZ, phone number (480) 474-9300 or (800) 782-1445, fax (480) 474-9306, TDD Relay (800) 782-1445, e-mail cschofield@caagcentral.org.

The Town of Mammoth reserves the right to accept the lowest, responsible proposal; to consider alternatives; to reject any or all proposals; and to waive irregularities of information in any proposal. Proposals received after the specified time of closing will be returned unopened. The Town also reserves the right to hold any or all proposals for a period of thirty (30) days after the date of opening. Proposers will not be allowed to withdraw submitted proposals during the thirty (30) day period.

The Town of Mammoth is an Affirmative Action/Equal Opportunity Employer