



MANAGEMENT COMMITTEE
FRIDAY, MARCH 16, 2007
CAAG CONFERENCE ROOM
SUPERIOR, ARIZONA

M I N U T E S

I. CALL TO ORDER

Vice Chair Powell called the meeting to order at 10:08 a.m.

II. PLEDGE OF ALLEGIANCE

Vice Chair Powell led the Management Committee, guests and CAAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Bryant Powell, Fred Carpenter, Sylvia Kerlock, Melinda Brimhall for Jim Thompson, Jess Knudson for Himanshu Patel, Shannon Ortiz, Joe Blanton, Jill Dusenberry for Bob Flatley, Brent Billingsley, Vito Tedeschi, Anna Aldrete

Members Absent: Robert Mawson, Terry Doolittle, David Fletcher, Mark Young, Manoj Vyas, Gary Eide, Bob Lorona

Guests: John Mitchell, Mark Courtney

Staff: Maxine Leather, Craig Ringer, Yvonne Kube, Heather Patel, Peter Armenta, Roy Chavez, Larry Rogers, Tanya Marez, Andrea Robles

IV. APPROVAL OF MINUTES

Vice Chair Powell asked for a motion to approve the minutes from January 12, 2007. Mr. Billingsley made a motion to approve the minutes as presented. Mr. Knudson seconded the motion. The motion was unanimously approved.

V. REVIEW, DISCUSSION AND DECISION ON THE MEMBER AGENCY LICENSE AGREEMENT

Ms. Leather reviewed the Member Agency license agreement provided in the packet. She stated that Mr. Tomasik had presented this item in January. Questions and discussion followed. Mr. Carpenter motioned to approve the Member Agency License Agreement. Mr. Billingsley seconded the motion. The motion passed unanimously.

REVIEW OF REGIONAL COUNCIL AGENDA BEGINNING AT AGENDA ITEM VI FINANCIAL REPORT

VI. FINANCIAL REPORT

Ms. Kube provided the financial statements through January 31, 2007. Ms. Brimhall made a motion to recommend to Regional Council approval for filing of the financial statements ending January 31, 2007. Mr. Billingsley seconded the motion. The motion passed unanimously.

VII. DIRECTOR'S REPORTS

Ms. Leather explained that there will be an Executive Session held at the Regional Council Meeting to discuss the Environmental Assessment and the Lease of the CAAG Office Building in Superior. She stated that CAAG will possibly move to Apache Junction along with CAAG's Planning Department who moved during the week. She thanked the City of Apache Junction for the plant that was sent over to CAAG's new Planning Department office. Ms. Leather informed the Management Committee that the Environmental Planning Committee needed more members. In closing she stated CAAG assisted in the 2010 Census Bureau Workshop held in Casa Grande, which was well attended.

VIII. NEW BUSINESS

A. Decision and Discussion on the Appointment of a Budget Working Group

Ms. Leather stated that CAAG was working on the budget for FY 2008 and asked for the formation of a Budget Working Group. She explained in the past years the Budget Working Group consisted of the Regional Council Executive Committee, some Management Committee members, and on occasion, some entities' budget personnel. Mr. Powell asked for volunteers to assist on the Budget Working Group. Mr. Billingsley, Mr. Tedeschi and the Town of Florence volunteered to participate on the Budget Working Group.

B. CAAG 208 Areawide Water Quality Management Plan Update Amendment for the City of Eloy Service Area and Designated Management Agency (DMA) Boundary Expansion

a. Review, Discussion and Decision on approving the above proposed amendment.

Mr. Armenta explained that the Environmental Planning Committee (EPC) recommended approval of the CAAG 208 Areawide Water Quality Management Plan Update Amendment for the City of Eloy Service Area and

Designated Management Agency. Maps were handed out amending an area that was previously on the map which is out of Eloy's jurisdiction. He stated at build-out the proposed service area will be comprised of approximately 101,206 acres, with an estimated population of 628,484 residents within the General Planning area for the City of Eloy. This area includes land within the City of Eloy as well as land currently under the jurisdiction of Pinal County. Mr. Armenta explained the combined design capacity of the Wastewater Reclamation Facility at build-out is 65.31 million gallons per day (MGD). Mr. Carpenter made a motion to recommend to Regional Council approval of the CAAG 208 Areawide Water Quality Management Plan Update Amendment for the City of Eloy Service Area and Designated Management Agency Boundary Expansion with modifications made by EPC. Mr. Blanton seconded the motion. The motion passed. The City of Maricopa abstained from voting.

b. Review, Discussion and Decision on accepting Resolution No. 2007-2 in support of the above amendment.

Mr. Armenta stated that Resolution No. 2007-2 formally adopts the CAAG 208 Areawide Water Quality Management Plan Update Amendment for the City of Eloy Service Area and Designated Management Agency. Mr. Carpenter made a motion to recommend to Regional Council approval of Resolution No. 2007-2. Mr. Blanton seconded the motion. The motion passed. The City of Maricopa abstained from voting.

C. Review, Discussion and Decision on the Update and Change to the CAAG 208 Areawide Water Quality Management Plan Review Fee Schedule

Mr. Armenta stated at this time a flat fee of \$10,000 is charged for an amendment that goes through the full 208 Public Participation Process. However, there is no charge for an administrative or expedited review, such as a reassignment of a 208 area or expanding a DMA boundary to conform to city limits. He stated although the time spent on these short reviews are limited, CAAG should have the opportunity to recover the costs involved with these reviews. Mr. Armenta explained as a result, staff is recommending that an Administrative or Expedited review of a 208 Amendment is subject to a \$90/hour fee. Questions and discussion followed. Mr. Billingsley made a motion to recommend to Regional Council approval of the CAAG 208 Areawide Water Quality Management Plan Review Fee Schedule which equals \$90/hour for an Administrative or Expedited review of a 208 Amendment. Ms. Kerlock seconded the motion. The motion passed unanimously.

D. Review, Discussion and Decision on the Updated Job Descriptions for CAAG Staff in Upper Management Positions Moving Those Positions Forward to Exempt Status Under the FSLA

Ms. Leather stated that the job descriptions included in the packet were reviewed by CAAG staff and are currently being reviewed by an employment attorney. She explained at this time she is requesting the Regional Council's approval to enable CAAG to be relieved of the liability of comp time accrued by upper management personnel. Questions and discussion followed. Mr. Tedeschi made a motion to recommend to Regional Council approval of the updated job descriptions for CAAG staff in upper management positions, moving those positions to exempt status under the Fair Labor Standards Act. Mr. Knudson seconded the motion. The motion passed unanimously.

E. Review, Discussion and Decision on the Proposed Policy and Fee Schedule Regarding CAAG Databases

Ms. Leather stated that CAAG staff has been asked by outside agencies for the databases the CAAG Planning Department is preparing. She explained in order to be fair to the agencies paying the CAAG Special Assessment, all monies obtained through this policy would be classified as revenue to the Planning Department to offset the Department's expenses. Comments, questions and discussion followed. Ms. Dusenberry made a motion to recommend to Regional Council approval of the proposed policy and fee schedule regarding CAAG databases. Mr. Knudson seconded the motion. The motion passed unanimously.

F. Planning Department Update and Review, Discussion and Decision Regarding DES 2006 Population Estimates

Ms. Leather presented the DES 2006 Population Estimates. She reviewed the attachment that was in the packet. Mr. Billingsley thanked Ms. Leather and her staff for their hard work. Ms. Dusenberry expressed how the City of Coolidge benefited from the work the Planning Department has done. Ms. Leather also updated the committee on the residential completions databases and the meeting with DES on revising history based on residential completions database. Questions and discussion followed. Mr. Billingsley made a motion to recommend to Regional Council approval of the DES 2006 Population Estimates. Ms. Dusenberry seconded the motion. The motion passed unanimously.

G. CDBG Update

Ms. Patel informed the Committee that April is Fair Housing month. She provided a list of activities that each community is required to complete. She stated CAAG will be offering a free workshop on April 17th. Ms. Patel reviewed the CAAG community contract project listing and update included in the packet. She stated CDBG week will be held in April and she will forward the details at a later date. Questions and discussion followed. This item was for information only.

H. Transportation Planning Update

Ms. Leather updated the Committee on the Rural Transportation Summit which was held January 17-19th at the Francisco Grande Hotel in Casa Grande. She stated the Summit was very successful and well attended with approximately 300 people in attendance. Ms. Leather informed the Committee that CAAG will be hosting the Rural Transportation Summit again next year. She also provided an update on the Transportation Enhancement Projects in which the City of Apache Junction has completed the first phase of their US 60 off ramp beautification project. Phase I of the Ore Cart Trail project has been completed in the Town of Mammoth with a ribbon cutting set for March 30th. This item was for information only.

I. EDD Update

Mr. Ringer announced CAAG's tourism promotional piece dedicated to military history-related sites throughout the Region was released via inserts into the Phoenix and Tucson metropolitan areas newspapers. He stated 160,000 copies of the insert were printed and funded through a grant and sponsorship. Mr. Ringer handed out copies of the insert for the Committee. Questions, comments and discussion followed. This item was for information only.

J. Retired Senior Volunteer Program (RSVP) Update

Mr. Chavez updated the Committee on the RSVP Program. He explained the funding of the program. Mr. Chavez also updated the Committee on the stations and some of the projects they are currently working on and the number of volunteers RSVP has at this time. Questions and discussion followed. This item was for information only.

RETURN TO MANAGEMENT COMMITTEE AGENDA

VII. UPDATES

Members in attendance provided updates for their communities

VIII. CALL TO THE PUBLIC

No one answered the Call to the Public.

IX. CALL TO THE COMMITTEE

No one answered the Call to the Committee.

X. ADJOURNMENT

Mr. Carpenter made a motion to adjourn the meeting. Mr. Billingsley seconded the motion. The motion passed unanimously. Vice Chair Powell adjourned the meeting at 11:37 a.m.

Approved on _____